

GRAPHICS | PRO | EXPO

DISCOUNT DEADLINES

PORTLAND, OR • JULY 19-20, 2023

What's Due - AGS Expo Services

Deadline	Action	Due Date
Exhibitor Appointed Contractor (EAC) Submit the Notification of Intent and Certificate of Insurance	More Information	6/16/2023
Carpet (<i>required</i>), Chairs, Tables & Accessories	Order Form	7/3/2023
Forklift & Display Labor	Order Form	7/3/2023
Sign Hanging / Rigging	Order Form	7/3/2023

What's Due - Convention Center

Deadline	Action	Due Date
Power, Electric & Utility	Order Form - Link	7/3/2023
Internet & WiFi	Order Form - Link	7/3/2023

What's Due - MGL Management

Deadline	Action	Due Date
Lead Retrieval	Order Form	6/23/2023

What's Due - ABF and/or Other Carriers

Deadline	Action	Due Date
Shipments to Advance Warehouse Advanced deliveries accepted between: <ul style="list-style-type: none">6/16/2023- 7/12/2023, 8 a.m. - 4:30 p.m. Monday through Friday Any shipments received after the advanced receiving deadline or during the event will be assessed a late fee and redirected to the exhibit site. *Ship to the advanced warehouse via ABF and receive the lower Direct freight rate!	Shipping Label	7/12/2023
Shipments Direct to Show Site Deliveries accepted: <ul style="list-style-type: none">Tuesday, July 18, 2023 - from 8 a.m. - 5 p.m. All booths must be set by 5 p.m. on Tuesday, July 18, 2023	Shipping Label	7/18/2023